



Dear Parents/Guardians,

The Cartwright Elementary School District prioritizes the safety and well-being of our scholars, staff and community and we want to inform you of our procedures and ask you to help us with safety measures. We cannot do this without you! COVID-19's Delta variant continues to be a threat in our community, and this pamphlet outlines our protocols and procedures to keep everyone that walks through our doors safe. We want you to know that we carefully follow guidelines from the Center for Disease Control (CDC) and Maricopa County Department of Public Health (MCDPH). Again, please help us keep everyone safe!



### Before School Arrival

- Our families are asked to conduct screenings for COVID-19 at home before sending children to school. The following symptoms outlined in our Mitigation Plan should be the focus of home screenings: fever of 100.4 degrees or higher; shortness of breath or difficulty breathing; muscle aches; sore throat; headache; fatigue; change in congestion or runny nose not related to allergies; cough; vomiting; diarrhea; or new loss of taste or smell.

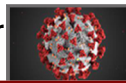
- Our parents are asked to keep our students home if they are feeling sick. We ask our teachers, staff members and administrators to also stay home if they are feeling sick.
- All bus riders, including students and staff, are required to wear masks when riding our buses.



### During School

- Frequent handwashing and use of hand sanitizer is expected throughout the school day.
- Students are monitored for symptoms and referred to campus. Physical distancing is maintained to the fullest extent possible in all classrooms and spaces throughout the school environment.
- All staff and students are expected to wear masks when indoors.
- Common spaces are frequently cleaned throughout the day including the cafeteria during lunch periods as groups of students rotate through for lunch.
- Direction markers are placed throughout hallways to encourage one-directional flow of walking traffic to encourage physical distancing.
- Sharing of lunch items is prohibited.
- Plexi-glass dividers are placed in school offices to add another layer of protection in addition to physical distancing and masking.
- Students demonstrating COVID-like symptoms are referred for Rapid testing to determine if quarantine at home will be necessary.

### Reporting of COVID-19 Cases or Symptoms Related to COVID-19



- Written communication has been provided to administrators, teachers and staff on how to report positive cases of COVID-19 or instances of exposures or close contact to a person with COVID-19 or related symptoms.
- A reporting form is sent to the COVID-19 reporting team which consists of nurses, risk management team, Superintendent's leadership team, and our Public Relations Department.

- The COVID-19 reporting team reviews submitted reports within 1 business day and provides feedback that includes whether or not a need to quarantine exists, and whether or not exposure letters will need to be provided to close contacts of individuals who have tested positive for COVID-19.
- Upon return from quarantine, the site level administrator reports back to the COVID-19 reporting group that the case has been cleared.



### Preparation for Distance Learning

- All administrators are prepared to work with students flexibly between distance learning and on campus if students need to quarantine. Principals will be providing Chromebooks to all students to use for distance learning in the event a student needs to quarantine.
- Our school principals will work with our Assistant Superintendent of Educational Services to ensure our students' access to education is not interrupted. If there is a need to quarantine.
- We will work with the Maricopa County Department of Public Health (MCDPH) in the event of an outbreak at any of our schools to shift to distance learning for an entire classroom or school to ensure our students' uninterrupted access to their education.



### International Travel Guidance

- Written guidance has been provided to teachers, staff and administrators on the need to quarantine if they travel internationally. This guidance includes the need to quarantine depending on their vaccination status. If your scholar is unvaccinated and travels outside the country, they will need to quarantine for 10 days and inform school officials of the quarantine. If a scholar is vaccinated and travels outside the country, they will not need to quarantine.
- In the event of a need to quarantine after international travel, we will follow the procedures for providing our students access to distance learning while in quarantine.

*"One Team, Una Familia!"*